



CANFORD HEATH INFANT and JUNIOR SCHOOLS

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TEACH Trust Poole

Trust Excellence Aspiration Collaboration Honesty



Article 28: Children have a right to a primary education.

10th December 2025

Dear Parents and Carers,

I am writing to let you know of some staffing changes due to Mrs Fleet starting her maternity leave on Friday 19th December.

In preparation for her leave, we have made some adjustments within the Early Years Foundation Stage (EYFS) team:

- Mrs Gourlay will be taking over as EYFS Year Leader - this was also shared recently on the weekly alert.
- Mrs Young, our EYFS HLTA, will move into the role of Teaching Assistant in Bumblebees during the mornings.
- Mrs Smal will become the morning Teaching Assistant in Ladybirds, while continuing her role as Bumblebees' TA in the afternoons.
- Mrs Christopher and Mrs Jackaman will remain in Ladybirds.

We are confident that these arrangements will ensure continuity and support for all of our children during this transition.

I am sure that you will join us in wishing Mrs Fleet all the very best as she prepares for this exciting new chapter. We will share her baby news with you as soon as we have any updates.

Thank you for your continued support.

Yours faithfully,

Mrs Palmer

Headteacher



Canford Heath Infant School

Canford Heath Junior School



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