



Registered Address: Canford Heath Infant School, Learoyd Road, Poole, BH17 8PJ  
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Company Number: 09484306

Wednesday 12<sup>th</sup> January 2022

Dear Parents / Carers of Canford Heath Infant School,

### **Parent Consultations – Tuesday 15<sup>th</sup> & Wednesday 16<sup>th</sup> February 2022**

Welcome back to school after what we hope was a wonderful festive break spent with family and friends. Parent consultations will be held on the 15<sup>th</sup> and 16<sup>th</sup> February and we ask that you log on to [www.schoolinterviews.co.uk](http://www.schoolinterviews.co.uk) to make your parent consultation appointment. The booking system will be ready for you to start making your appointments from **7pm on Tuesday 18<sup>th</sup> January**. By using the online service this allows you to book appointments at times that suit your family best.

Go to [www.schoolinterviews.co.uk](http://www.schoolinterviews.co.uk) and follow these simple instructions.

1. Enter the event code – **svhz3**
2. Enter your details - name, email address, child's name etc.
3. Choose the relevant teacher/s for your child/ren
4. Choose times

**PARENTS WILL BE ABLE TO GO ONLINE AND BOOK ON – Tuesday 18<sup>th</sup> January – 7pm**  
**ONLINE BOOKING FOR THE EVENT WILL CLOSE ON – Tuesday 8<sup>th</sup> February - 3.30pm**

You can change your appointment bookings at any time prior to the closing date, by re-visiting [www.schoolinterviews.co.uk](http://www.schoolinterviews.co.uk) from the SAME COMPUTER you made the original booking on, and using the event code. Remember to use the same computer, name and email address, you used when you made your original booking. If you wish to change your appointment times after the closing date or are away from the original computer, you should contact the school office directly on: **01202 676393**.

When you click **finish**, your appointment timetable will be emailed to you automatically - **check your junk mail folder** if you do not receive your email immediately.

If you do not have access to the internet, please call the school office from **Wednesday 19<sup>th</sup> January**, as they will be able to make a booking for you. If you do not request an appointment, it is our usual practice to make one for you, as we would like to see parents and carers of all of our pupils, where possible. If we do this, we will advise you of your appointment date and time nearer the time.

If you have a sibling at any of the other TEACH schools, you will have received a unique code for that school too, and will be able to book an appointment that best fits in with this appointment.

During the evening, classrooms will be available for you to view, and we ask that if you have a later appointment, you do this prior to your appointment time, as the school will close promptly after the final appointment.

We look forward to seeing you.

Yours faithfully

Kate Carter  
CEO and Executive Head Teacher

