



Registered Address: Canford Heath Infant School, Learoyd Road, Poole, BH17 8PJ
Telephone: 01202 380015 Email: contact@teachpoole.com
Company Number: 09484306

Dear Parent/Carer

At TEACH Poole, we like to provide a range of extracurricular activities by offering a wide range of after school clubs. Not all of the clubs that are held within our schools are run by TEACH staff, and we are lucky to be able to invite into our schools, external providers a to fill these gaps and to provide a greater choice for our children. All clubs in our schools that are run by outside providers, have their own First Aiders and public liability insurance and has, as part of their letting agreement, agreed to safeguard your child whilst on our premises.

If your child attends an after-school club that is not run by TEACH staff, you will need to ensure on the day of the club, that you bring to the school office, any medication that your child may need, such as an Auto Adrenaline Injector or Inhaler. It is really important that you do this because these clubs do not have access to the medications we hold in school for your child. Only clubs run by TEACH staff will have access to any medication that we currently hold.

In line with our school policy, children cannot bring in or take home any medication in their book bags. All medication must be brought into the school office by the parents and carers, and the office will hand it to the Club Leader at the end of the day. When the club has ended, all medication will be handed back to the parent or carer collecting your child.

Attached to this letter is a list of all the clubs held in our schools, and those marked in the colour green are the clubs where this policy will apply, however should you have any queries in this regard, please contact your school's Medical Officer.

Yours faithfully

Mrs Sara Easton
Trust Admin Manager



Trust Excellence Aspiration Collaboration Honesty

TEACH Trust Poole



Canford Heath Infant School

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Canford Heath Junior School

canford_heath_junior_school

Ad Astra Infant School

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Haymoor Junior School

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